



भारत का राजदूतावास, लिज़बन  
EMBASSY OF INDIA  
Rua Pêro da Covilhã N°16  
1400-297 Restelo,  
Lisbon, Portugal

No. 122/1/2025

27th February, 2025

### TENDER NOTICE

Sealed bids are invited for “Hiring of two(02) Bullet-Resistant VR-10 compliant Sedan Cars along with drivers” for 04-08 April, 2024 in Lisbon, Portugal.

2. The bidding companies/firms should have the following requirements:
  - i) Having a registration in Portugal including VAT account in Portugal. This condition may be exempted if sufficient local tenders are not available.
  - ii) Suppliers of such cars from Europe (or elsewhere) who can provide these cars in Lisbon are also eligible to bid.
  - ii) The bidder should have experience of undertaking work of similar nature in Portugal in the last 05 (five) last years.
  - iii) The successful bidder has to deposit Performance security which will be a sum equivalent to 10% of the accepted contract value in favour of Embassy of India, Lisbon in form of Banker’s Cheque, within 15 days of the acceptance of the LoA (Letter of Acceptance). The Performance Security will be forfeited by order of Competent Authority in Mission in the event of any breach or negligence or non-observance of any terms & conditions of the contract or for unsatisfactory performance or for non-acceptance of the work order.
3. Documentary evidence of the above qualifications may be submitted along with sealed bids.
4. Enquiry, if any, may be sent on the mail [hocoff.lisbon@mea.gov.in](mailto:hocoff.lisbon@mea.gov.in). Enquires shall be entertained only till March 10, 2025.
5. Interested parties may send their bids/quotations physically or through courier/post in sealed envelopes to the Head of Chancery, Embassy of India, [Rua Pêro da Covilhã 16A, 1400-297 Lisbon](https://www.mea.gov.in/embassy-lisbon) by March 21, 2025 by 05.00 PM superscribed “Hiring of two(02) Bullet-Resistant Sedan Cars”. The sealed bids should indicate the quotation for: (i) Price per day per vehicle (ii) Charges for extra KM or hour (if applicable) (iii) Transportation charges of vehicles (if any) (iv) Cancellation charges with specific timelines (v) Charges for drivers (if any) (v) Any extra charges beyond the above.
6. The drivers assigned should be cleared by Portuguese Police and should be English speaking.
7. The bids received would be opened at 1400 hrs on March 20, 2025 by a Committee of Officers. Interested parties are welcome to send a representative for opening of the bids in the office of the Head of Chancery, Embassy of India, Lisbon.
8. Cars of the selected vendors should report to Embassy of India, Lisbon ([Rua Pêro da Covilhã 16A, 1400-297 Lisbon](https://www.mea.gov.in/embassy-lisbon)) bt 1700 Hrs on 04<sup>th</sup> April, 2025.
9. The Embassy of India, Lisbon reserves the right to reject any bid at any stage of the bidding process without assigning any reasons whatsoever.