



भारत का राजदूतावास, लिज़बन
EMBASSY OF INDIA

Rua Pero Da Covilha 16,
Restelo, 1400-297, Lisbon,
Portugal

No. LIS/872/01/2025

March 12, 2025

Subject: Notice for Inviting Bids for Renovation of Swimming pool at India House.

1. Introduction

1.1 Purpose

Bids/quotations are invited from reputed companies for the complete renovation of the swimming pool in India House, located at Avenida da Torre de Belem N°10/10A, Lisbon, Postal Code: 1400-031. The renovation seeks to improve the pool's safety, aesthetics, and operational efficiency while ensuring compliance with all applicable regulations.

1.2 Background

The current swimming pool is old but it was not operational since last 6 months. It is suspected that there are some leakages inside the walls/tiles due to which the water level has been going down and the filters were not able to filter/purify the water. Due to this reason, the water in the pool was removed and the swimming pool is left empty.

2. Scope of Work

The project encompasses the following key components:

• **Structural Repairs:**

- Assess and repair the pool shell for any cracks or damages.
- Reinforce structural integrity as necessary.

• **Pool Liner Replacement:**

- Remove existing liner and install a new, durable liner.
- Ensure proper sealing to prevent leaks.

• **Filtration and Circulation System Upgrade:**

- Replace existing filtration systems with energy-efficient models.
- Upgrade pumps, skimmers, and return inlets for optimal water circulation.

• **Decking and Surrounding Area:**

- Remove old decking and replace with slip-resistant materials.
- Enhance the landscape around the pool area.

• **Lighting Installation:**

- Install energy-efficient LED lighting both in and around the pool.
- Ensure all lighting complies with safety standards.

- **Compliance and Safety:**
 - Ensure all work meets local health and safety regulations.
 - Install necessary safety features, including signage and barriers.

3. Project Timeline

3.1 Estimated Timeline

S. No.	Events	Date
1.	Tender Publish Date	13 March 2025
2.	Bid Submission start date	17 March 20245
3.	Bid Submission end date	14 April 2025 (till 1700 hrs, Portuguese time)
4.	Opening of Technical Bids	15 April 2025
5.	Opening of Financial Bids	15 April 2025 (only technically qualified bidders)
6.	Tender Evaluation Period & award of job	1 st Week of May 2025
7.	Commencement of renovation work of the pool.	2 nd Week of May 2025
8.	Completion of work.	31 May 2025

3.2 Key Milestones

- Mobilization of equipment and personnel.
- Completion of structural repairs, installation of new filtration systems, Decking replacement etc.
- Final inspection and handover.

4. Eligibility Criteria

To be considered for this tender, the bidders must meet the following criteria:

- At least 5 years of experience in swimming pool renovations.
- Relevant licenses and certifications in construction and pool management.
- Evidence of financial stability (e.g., bank statements, credit rating).
- Minimum of 3 positive references from previous clients.

5. Submission Requirements

Interested agencies are required to submit their bids in two separate sealed envelopes in the following manner:

- The First envelope (in the form of Annexure-I)** should be marked as “**Technical Bid**”, the bidders are required to submit the following documentation:

- **Company Profile:** Overview of the company, including size, structure, and key personnel.
- **Project Proposal:** Detailed description of the approach, methodologies, and timelines.
- **Subcontractor Information:** List of any subcontractors, including their qualifications and roles.
- **References:** Contact information for at least 3 past projects similar in scope.

ii) The **Second envelope (in the form of Annexure-II)** should be marked as “**Financial Bid**” and should contain the following:

- **Cost:** Itemized breakdown of all costs associated with the renovation.
- All the invoices should be in the name of the Embassy of India, Lisbon (NIF: 900232013) and IVA should be explicitly mentioned on all the applicable invoices.

The above two sealed covers can be further submitted in a third/big and single sealed envelope with title: “Renovation of Swimming pool at India House.”

The bids should be submitted either in English or in English & Portuguese. Both the envelopes could be submitted in person or can be mailed to: Head of Chancery, Embassy of India, Rua Pêro da Covilhã N°16, Lisbon 1400297 latest by 5 pm on 14 April 2025. **Late submissions will not be considered.**

The tender document may be downloaded also from Central Procurement Portal <https://eprocure.gov.in>. Please note that any corrigendum/addendum in the above tender documents, if required, will be hosted in the website of the Embassy of India, Lisbon.

6. Evaluation Criteria

The evaluation of the bids involves two stages. First the Technical bid of all the bidders will be evaluated on the basis of the following criteria:

- **Compliance with Specifications:** Adherence to project requirements and scope.
- **Experience and Qualifications:** Demonstrated expertise in similar projects.
- **Quality of Materials and Techniques:** Proposed materials and methods for renovation.
- **Project Timeline:** Realism and feasibility of the proposed schedule.

Only those financial bids whose technical bids are qualified as per the criteria set by the Embassy, in the first stage, will be opened.

- **Cost:** The financial bids with the lowest quote value will be chosen for the renovation work of the swimming pool.

7. Terms and Conditions

7.1 Payment Schedule

- Complete payment will be made only after the successful completion of the renovation work. However, a small portion of the payment can be made in advance for procurement of raw materials needed.

7.2 Warranty

- A warranty period of at least 3 years, for workmanship and materials is required. Also, one dedicated contact person should be assigned for at least 3 months, to resolve any issues that arise after the completion of the work.

7.3 Health and Safety Compliance

- The contractor must adhere to all health and safety regulations and ensure that all personnel are trained and equipped to work safely.

8. Contact Information

The interested companies/bidders are advised to get in touch with Mr. Ganesh Reddy, by calling at phone number +351 213041100 or sending an email at Ga.lisbon@mea.gov.in for scheduling a visit during 17 March to 04 April 2025 to the swimming pool and for any further queries in this regard.

Please ensure all proposals are complete and align with the outlined requirements. We look forward to receiving your submissions for this significant renovation project.

(Asha Antony)
Head of Chancery

GENERAL INSTRUCTIONS

1. The company/bidder must have a minimum of 03 years experience of handling similar kind of work in reputed organizations.
2. The persons deployed by the company should have requisite experience and skills for carrying out the assigned maintenance task using appropriate materials and tools/equipment. The contractor must employ adult and skilled labour only.
3. The company should have sufficient employees on its rolls specifically trained for this activity.

4. The company should clearly give the technical and quality aspects of the materials to be used for the renovation of the pool.
5. The company should also provide the details of warranty/guarantee of the pool/materials to be used for the pool, as applicable.
6. Rates quoted shall be firm and fixed. No additional charges apart from the charges mentioned in bid, shall be payable.
7. For finalization of work, the tender whose rates are the lowest in comparison to other bidders for the equal or better quality of materials, will be considered as the lowest bidder.
8. The Mission reserves the right to cancel this work/tender if no satisfactory bids are received from any of the bidders.
09. Physical visit to the Embassy building is advisable to have a general idea about the extent of works required. Interested bidders can visit the India House (Avenida da Torre de Belem N^o10/10A, Lisbon) by prior appointment (Contact person: Mr. Ganesh Reddy, Email Ga.Lisbon@mea.gov.in) before submitting sealed bids.
10. The selected bidder shall be formally informed about the selection by Embassy of India, Lisbon who shall be required to sign an agreement (which can be drafted later on mutual understanding) with the Embassy within 10 days of issuance of such information.

For any further queries/clarifications, please feel free to send an email at Ga.Lisbon@mea.gov.in and HoC.Lisbon@mea.gov.in

Embassy of India
Lisbon

ANNEXURE-I

TECHNICAL BID PROFORMA

1	Name of the firm	
2	Address of the registered office	
3	Correspondence address	
4	Mobile/Telephone No.	
5	Email	
6	Brief introduction of the company (Profile of the firm to be enclosed)	
7	Previous experience in the field (minimum of 03 years) Documentary evidence may be submitted.	
8	Period of Bid Validity (Minimum 90 days)	
9	Registration Certificate, License for the services,etc. (copies of documents to be enclosed, including for VAT Registration)	
10	Testimonials (Clients' letters,certificates, etc.)	
11	Technical and Quality aspects of the materials to be used for the work. (May enclose as supporting document)	

Note: Separate sheets may be attached wherever necessary.

Declaration

Certified that the information furnished above is full and correct to the best of our knowledge. The copies of required documents as mentioned above have been submitted. We understand that in case of non-submission of required documents, the bid shall stand rejected.

Date:

Place:

(Signature of Authorized Signatory)
Name & Designation
Seal of the company

Embassy of India
Lisbon

ANNEXURE-II

FINANCIAL BID PROFORMA

S.No.	Particulars	Price/Charges in Euro
1.	Total cost of the raw materials with detailed break-up.	
3.	Labor Charges, if any	
3.	Charges for removal of wastage, and delivery to a certified dumping area, if any.	
4.	Other charges, if any, in detail.	
5.	VAT	
6.	Other applicable taxes, if any.	
Total Cost		

Declaration

Certified that above quoted price are complete in all respects and are as per scope of work, specifications, terms & conditions mentioned in the tender document and as per the assessment made during the visit to the Embassy in person.

Date:
Place:

(Signature of Authorized Signatory)
Name & Designation
Seal of the company